2013 LPIS Eligibility Review Appeals Committee

Terms of Reference

1. The LPIS (Land Parcel Identification System) Appeals Committee is a temporary ad hoc Committee set up to adjudicate on appeals received in respect of the Department of Agriculture, Food and the Marine 2013 Review of Eligibility of land parcels.
2. The members of the committee will include an independent chair - Mr. Padraig Gibbons together with Appeals Officers assigned to the Agriculture Appeals Office as required.
3. The Schedule to the Appeals Act, 2001 will be amended to indicate that appeals in relation to the 2013 Review of Eligibility of land parcels are excluded under that Act. (*SI No.10/2014*).
4. Persons dissatisfied with a decision affecting them under the 2013 Review of Eligibility of Land parcels may in the first instance, request a review of that decision from the Department of Agriculture, Food and the Marine.
5. Applicants dissatisfied with the review under Paragraph 4 may appeal that decision to the LPIS Appeals Committee by completing a LPIS/AC/1 Form and returning it together with all supporting documentation to the Department withinfour weeksof the date of the review decision.
6. The process of dealing with appeals will be:
7. The Department will provide an individual file for each case which will include copies of all relevant documentation (coloured copies where appropriate).
8. Cases will be assigned to the Appeals Officers assigned to a committee meeting who will consider each case in a comprehensive manner.
9. Committee meetings will, generally, be comprised of four Appeals Officers and the independent chair.
10. In certain circumstances the Committee may request additional information, including an inspection, from the Department.
11. In exceptional cases, to be determined by the Committee, an applicant may be requested to appear before the Committee to provide additional oral information.
12. Having considered all relevant information recommendations will be made on each individual case in a fair manner by collective decision of the Committee.
13. The Committee will make a recommendation to the Department to allow/disallow/partially allow each appeal adjudicated on following the outcome of a committee meeting.
14. Appeals dealt with by way of the LPIS Appeals Committee represent a final right of appeal to the Agriculture Appeals Office in respect of decisions made by the Department under the 2013 Review of Eligibility of Land parcels.

Agriculture Appeals Office,

13 December 2013.